

## **SAMPLE COVER LETTER**

[Your Name]

[Date]

[Your Address]

[City, Country, ZIP Code]

[Email Address]

[Phone Number]

US School District

USA

Dear Hiring Committee,

I am writing to express my keen interest in the [Specific Position] at your school. As a seasoned Filipino educator with [X] years of experience specializing in [Your Area of Specialization, e.g., Science] and teaching [Grade Level] at [Previous School], my commitment to delivering impactful education aligns seamlessly with your district's values. I possess a proven track record of implementing effective pedagogical strategies, fostering inclusive and engaging learning environments.

Adaptability is a hallmark of my teaching style, with a focus on tailoring methods to diverse backgrounds, particularly students with English as a second language. Proficient in integrating technology, I leverage tools such as [specific tools] to prepare students for a globally connected future. Committed to continuous growth, I actively pursue professional development opportunities to ensure innovative and effective teaching. Drawn to your school for its unwavering commitment to academic excellence and inclusivity, I am excited about the prospect of contributing to your district's success. I look forward to the opportunity to discuss how my skills in [Your Area of Specialization] align with your needs in an interview.

Thank you for considering my application.

Sincerely,

[Your Name]

Area of Specialization